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Cowra High School Fee Policy

Applicable to:	Cowra High School
Document Owner:	Business Manager
Approval Date:	09/08/2023
Approved by:	Executive Team
School Actions:	School is to ensure that their practices are consistent with this policy
Last Review Date:	August 2023
Next Review Date:	August 2024

Purpose

This Policy outlines the school's expectations in relation to the types of applicable school fees -voluntary and subject contributions.

Policy Statement

1. School Fees Components

School fees at Cowra High School typically include Voluntary Contributions, Subject Contributions, Sports Bus Fares and non-compulsory excursions.

A significant proportion of the school's operational expenditure is met by these fees and local charges.

1.1 *Voluntary Contributions:*

Voluntary Contributions are set by the Department of Education in consultation with the Parents and Citizens Association (P & C). These fees are **VOLUNTARY** and no penalty is imposed for non-payment. However, the payment of this contribution goes towards the schools operating costs.

1.2 *Subject Contributions:*

Fees are dependent on the subjects that the students elect to study and reference to the subject guide for fee rate is advised. The contribution is set at the school level by the Principal in consultation with the Head of Department and the P & C and issued to pay for subject resources, educational activities and associated amenities. In establishing this contribution, the Principal is mindful of the schools' parents and carer's capacity to support the contribution. Furthermore, parents and carers are advised to contact the Wellbeing Office if they are experiencing financial difficulty and the office will work on a plan to support the student, whilst

Through quality teaching, Cowra High School seeks to prepare students to pursue excellence in all fields of endeavour.

meeting financial obligations. Student accounts will be distributed to parents and caregivers each term. Elective subject teachers will collaborate with families to pay fees.

1.2.1	Students will not be prevented from studying these subjects for non-payment
1.2.2	Payment plans are available via the Wellbeing Office
1.2.3	Non-payment will affect the following activities for the student: <ul style="list-style-type: none">- Attendance at all non-compulsory school events including, but not limited to non-curriculum based excursions, Formals and Graduation- Borrowing of equipment not associated with learning outcomes- such as musical instruments- Taking home of class outcomes, such as metal or woodwork finished products

1.3 *Sports and Sports Bus Fares:*

Payment of transport costs are required to attend off-campus sporting activities. The student will not be stopped from doing sport, however, they will be confined to school-based activities. Again, support from the Wellbeing office is encouraged.

1.4 *Non- Compulsory excursions (Non-curriculum Based Excursions):*

Excursions that are not curriculum based or not compulsory are subject to a fee to cover operational expenses. Non-payment of this fee will result in the student not being able to attend the excursion. Again, support from the Wellbeing office is encouraged.

2. Concessions

Inability to pay the fees does not **necessarily** exclude a student from attending or participating in activities. Arrangements for fee concessions are available via the Well Being office in situations where pressing financial circumstances mean that it is impossible to make full payments (excluding the voluntary contribution, which is voluntary and not subject to any penalty). Arrangements can be made via the Wellbeing Office.

3. Fees Refunds for subject withdrawal

A full refund will be made available if the student withdraws from the subject prior to week two of term and are subject to a written application to the School Business Manager. No refunds will be available after two weeks of the term as resources would have been committed.